

## Payment and Cancellation Policy

### Advance bookings

Full payment is required at time of booking. Cancellations or changes to bookings will not be permitted for any reason. Once confirmed a booking cannot be refunded or altered in any way.

Minimum nights stay applies during peak periods and special events.

Our units are to be used by the maximum number of guests listed on your check in form. There will be an extra charge for any and all additional guests using this unit not listed and they may be required to vacate the premises.

Any loss, damage, additional cleaning costs, or any other expense as a result of activities occasioned in the room occupied by the guest or the environs and precinct of the City Centre Motel as a result of direct or indirect actions by the guest or invitees whether that participation is partial or total. The guest specifically acknowledges that other guests will be occupying the motel and that noisy or unruly behaviour that disturbs other guests is not acceptable and will not be tolerated by management. Consequently, the credit card held as security may be used to pay for the accommodation expenses of disrupted guests. All guests will agree any costs incurred as a result of these said actions will be paid upon demand.

All units are non-smoking and animals are prohibited. Dogs for the hearing/sight impaired are accepted with identification. A 550.00 cleaning fee will apply for non compliance.

### Liability Release

This establishment shall not be liable to any guest or invitee of a guest for any loss, damage or destruction to any personal property brought onto these premises. Personal property shall include any personal effects and motor vehicles parked on the premises.

\*Payment using Amex and Diners cards incur 3% fee